

SCOTT COUNTY COMMUNITY FOUNDATION FINAL GRANT REPORT FORM

Grant #: _____

Grant Amount: \$ _____

Organization Name: _____

Purpose of Project: _____

Special Terms of the Grant: _____

Report Completed by: _____ Signature: _____

The Scott County Community Foundation was pleased to have made a grant to your organization and looks forward to receiving this final report of your progress on this project. This information is valuable in helping the Foundation learn about the effectiveness of its grantmaking and to guide future funding activities. We would appreciate your including the answers to the questions below in your report as well as any additional information that would be essential to report your results.

Please attach a typed narrative which addresses the following questions:

1. Summarize the purpose for which this grant was awarded.
2. What effect has this grant had on: the recipients, the community, and your organization? Describe the outcomes you actually achieved.
3. How were the funds from this grant used? Include a detailed budget with account of grant money, receipts/copies of invoices and any matches your organization received. If the purpose of this grant is for general and/or operating support, no special requirements are specified for the method of recording receipts and disbursements on the accounting records of the grantee for this grant, but include a note certifying that funds were used as described in the grant agreement.
4. Did this grant assist your organization in obtaining funds from other sources? If the entire grant has not been expended, please explain.
5. Describe any unanticipated benefits or problems you have encountered with this project. If you were to undertake this project again, would you do anything differently? If yes, please explain.
6. Please provide a letter from a recipient who benefited from this grant. If recipients were minors, you may provide a letter from someone who helped coordinate the program or is aware of the benefits from firsthand experience.
7. Please submit any samples of publicity, programs, press coverage or other documentation, and any pictures which may be available with this report.

If you have any questions, please call Jaime Toppe, Executive Director, at (812) 752-2057. Please return completed Final Grant Report Form by March 31, unless an extension has been filed with the Scott County Community Foundation, to: SCCF; Attn: Jaime Toppe; PO Box 25; Scottsburg, IN 47170.